

Central Purchase Committee

Functions	Composition	Members	Frequency of Meeting	Attendance
<p>The major responsibilities of the Central Purchase Committee are:</p> <ul style="list-style-type: none"> • Selecting vendors for procurement of General Stores /Goods items. • Enlisting and Selecting vendors for procurement of Computers and Computer Peripherals. • Making rate contracts with manufacturers or manufacturer-recommended vendors. • Selecting vendors and purchase of procedure of procurement for all kind of infrastructure, consumable stationary etc. • Processing purchase requisition through the supplier. 	Chairman	Er. A.C. Sharma, Director Administration	Minimum 1 per semester	Minimum 75%
	Member Secretary	Mr. Jatinder Anand, Manager-Purchase		
	Members	Dr. Rajdeep Singh, Director-Principal		
		Dr. Vinay Bhatia, HOD-ECE		
		Dr. Rajesh Sharma, HOD-ME		
		Dr. Sukhpreet Kaur, HOD-CSE		
		Mr. Sachin Mittal, Manager-Finance		
		Mr. Mohit Dutta, Store Officer		